



# Board of Directors Meeting Agenda

July 12, 2022, 5:30 P.M., Plymouth City Hall

## **I. Call to Order 5:36pm**

Present board members:

Present Penny Joy, President; Chris Porman, President-Elec; James Gietzen, President-Nominee & Secretary; James Van Horn, Treasurer; Bill Ventola, Director; Carol Souchock, Director; Candice Towers, Director; June Kirchgatter, Director; Sandy Mily, Director.

Marie Morrow, Executive Secretary

Absent board members:

Paul Opdyke, Director

## **II. ADDITIONS TO AND APPROVAL OF AGENDA**

Motion: Approve agenda as presented

Motion by: Carol Souchock; seconded by June Kirchgatter

Discussion: None

Vote: Passed unanimously.

### **III. INTRODUCTION OF GUESTS**

President Penny introduced Preston Gee as a guests at today's meeting.

### **IV. APPROVAL OF MINUTES**

Motion: to approve June 14, 2022, Minutes

Motion by: Bill Ventola; seconded by Chris Porman

Discussion: None

Vote: Passed unanimously.

### **V. TREASURER'S REPORT**

James Van horn gave a positive report on the balance sheet and other financial reports.

### **VI. EXECUTIVE SECRETARY REPORT**

Marie gave the flowing report and thought these topics should be discussed by the board.

- Marie sent out dues.
- Holly Heath resigned from the club because of other obligations.
- Website advertising should be discussed at a future meeting.
- A few members that have an individual membership looking at changing to a corporate membership. She asked how dose the board want to go about this in the future and what will the parodical be?
- All club bills and affairs are up to date.

### **VII. OLD BUSINESS**

#### **a. Art-in-the-Park Parking Report– Preston Gee**

Preston Gee reported that we raised \$20,889.00

Preston explained how he Would like to add a 4<sup>th</sup> person the parking deck next year but thought everything went well.

Director June was looking for aprons to hold money collected and would like to have a double lot full sign for when the deck is full.

Motion: The board authorizes the Executive Secretary to execute a check payable to the City of Plymouth for the Central Parking Deck rental fee, in the amount of \$1750.00

Motion by: James Gietzen; seconded by Chris Porman

Discussion: None

Vote: Passed unanimously.

**b. Golf Outing – Sandy**

- A few Sponsors that haven't paid but is on track for make around \$30,000.

**c. Ukrainian Fundraiser – June**

- Waiting on the foundation to create an online giving program. She reported the Poland club is fulfilling medical request at this point.

**d. Bylaws**

- Chris Porman would like to create a standing committee to review and updated by-laws each year by the president elect.

Motion: The Rotary club of Plymouth establish a standing committee to review and update bylaws with the president elect as the chair on an annual basis.

Motion by: James Gietzen; seconded by Chris Porman

Discussion: Hoping to have a draft by January.

Vote: Passed unanimously.

**e. Budget -Motion to approve Budget**

James Van Horn gave and update on adjustments made to the proposed budget.

Motion: The Board approve the budget as presented.

Motion by: James Gietzen; seconded by June Kirchgatter

Discussion: June would like to add Canva pro at \$120 a year and adobe to create forms. Carol asked what's included in marketing? President Penny answered the question by saying Things like balloons and post card advertising along with public image things.

Vote: Passed unanimously.

**f. DACdb vs ClubRunner- discussion**

Discussion boiled down to How would we move files from Club Runner? and how will the financial module work with our club? James Gietzen will be contacting Club Runner to find out how this move could work and President Penny will be reaching out to the accounting about the financial side of things.

**g. Storage Space – Select date to gather our stuff. Possible motion to rent storage space.**

Board would like president penny to work with the cultural center staff to pick a good Friday for members to bring storage stuff to a meeting. This way an appropriate size storage facility can be picked.

**VIII. NEW BUSINESS**

**a. Motion to approve Youth Exchange Budget**

Motion: The Board approve the budget request presented by the youth exchange committee

Motion by: June Kirchgatter; seconded by: James Gietzen

Discussion: None

Vote: Passed unanimously.

**b. Motion to approve Public Service Awards Budget**

Motion: The Board approve the budget request presented by the public service awards Committee.

Motion by: Chris Porman; seconded by: June Kirchgatter

Discussion: None

Vote: Passed unanimously.

**c. Motion to approve PARC Grant Request**

Motion: The Board move this grant request to the foundation seeing that it fits with the Rotary avenues of service.

Motion by: James Gietzen seconded by: Carol Souchock

Discussion: Director Carol asked if we could have a table at the event.

Vote: Passed unanimously.

**d. Committee Chairs**

Rich is calling new and old members to come to weekly meetings and be greeters

**e. Committee Fair – August 5 – Planning**

Committees will set up tables around the perimeter of the room to give out info about the committee and sign new members up to serve on the committee.

**f. District Golf Outing September 18**

Motion: The Board support golfers.

Motion by: Chris Porman seconded by: James Gietzen

Discussion: None

Vote: Passed unanimously.

**g. Lunches – Cost, Billing, Variety**

Lunch costs are now costing the club \$16 so there is a need to increase cost to members.

Motion: The club increase the cost of lunch to the average cost

Motion by: Carol Souchock Seconded by James Gietzen

Discussion: In the past members have been supportive of paying the cost of lunch

Vote: Passed unanimously

h. Should the club invoice “no-shows”

No action was taken. Discussion was not to change any policy at this time.

i. Consider variety of lunch vendors

President Penny would like to board to come up with ideas for new lunches from time to time.

j. Review New Member Forms -June

Membership Chair June gave an update on the Membership committee and showed a new membership form that the committee would like to start using.

Motion: The Rotary Club of Plymouth Approve the sprite of the new membership form

Motion by: Carol Souchock seconded by: James Van Horn

Discussion: None

Vote: Passed unanimously.

k. Corporate member dues No Action was taken.

No action was taken. Discussion was that more information was needed and the board would take this up at a future meeting.

l. Upcoming Meetings/Events

- July 22 – Penny in Texas, John Buzuvis Meeting Chair, Nick Moroz,

Speaker

- July 29 – Member Moments
- August 5 – Committee Fair
- September 17 - Make a Difference Day
  - We will be working on rotary park
- September 18 – District 6400 Golf Outing

IX. ANNOUNCEMENTS

- a. Chris propman – City commission meeting will be at Rotary Park next Monday
- b. Looking for members to help pass out balloons at Music in The Air

X. ADJOURNMENT

Motion: To adjourn meeting

Motion by: Bill Ventola seconded by: June Kirchgatter

Discussion: None

Vote: Passed unanimously. 7:48pm

**ROTARY CLUB OF PLYMOUTH**  
**Preliminary Budget vs. Actuals: 2021-2022 Budget - FY23 P&L**

	Actual FY 2022	Total Budget FY 2023		
<b>Income</b>				
41000 Member Dues	32,087.50	33,000.00		-912.50
43000 50/50 Drawing	1,461.00	1,900.00		-439.00
45001 Lunch Revenue		20,000.00		-20,000.00
45101 Lunch Cash Sales	7,635.00			7,635.00
45102 Prepaid Meal Tickets	600.00			600.00
45103 Due From Foundation	870.00			870.00
45104 CC Lunch Sales	3,600.00			3,600.00
<b>Total 45001 Lunch Revenue</b>	<b>\$ 12,705.00</b>	<b>\$ 20,000.00</b>	<b>-\$</b>	<b>7,295.00</b>
46000 Interest/Dividend Income	3.50			3.50
46001 Committee Income				0.00
46100 BBQ	193,538.52	120,000.00		73,538.52
46200 Golf	25,850.00	60,000.00		-34,150.00
46300 Social				0.00
46333 Dry Run-Receipts	3,771.51			3,771.51
<b>Total 46300 Social</b>	<b>\$ 3,771.51</b>	<b>\$ 0.00</b>	<b>\$</b>	<b>3,771.51</b>
46400 Special Events				0.00
46405 Art in the Park	24,275.00	24,000.00		275.00
46406 Witches' Night Out		19,129.00		-19,129.00
<b>Total 46400 Special Events</b>	<b>\$ 24,275.00</b>	<b>\$ 43,129.00</b>	<b>-\$</b>	<b>18,854.00</b>
<b>Total 46001 Committee Income</b>	<b>\$ 247,435.03</b>	<b>\$ 223,129.00</b>	<b>\$</b>	<b>24,306.03</b>
47000 Other Revenue				0.00
47200 District Grants	2,500.00			2,500.00
<b>Total 47000 Other Revenue</b>	<b>\$ 2,500.00</b>	<b>\$ 0.00</b>	<b>\$</b>	<b>2,500.00</b>
Miscellaneous Income	572.50	500.00		72.50
<b>Total Income</b>	<b>\$ 296,764.53</b>	<b>\$ 278,529.00</b>	<b>\$</b>	<b>18,235.53</b>
<b>Gross Profit</b>	<b>\$ 296,764.53</b>	<b>\$ 278,529.00</b>	<b>\$</b>	<b>18,235.53</b>
<b>Expenses</b>				
50000 Bank Charges	946.04	1,000.00		-53.96
50100 Rotary Int'l Obligations		2,000.00		-2,000.00
50101 Rotary Int'l Dues	8,963.90	7,500.00		1,463.90
<b>Total 50100 Rotary Int'l Obligations</b>	<b>\$ 8,963.90</b>	<b>\$ 9,500.00</b>	<b>-\$</b>	<b>536.10</b>
50200 District Obligations		1,000.00		-1,000.00
50201 District Dues	4,749.00	5,200.00		-451.00
50202 District Meetings/Activities		500.00		-500.00
50203 District Conference	140.50	1,000.00		-859.50
50205 District Golf Outing	400.00	1,500.00		-1,100.00
<b>Total 50200 District Obligations</b>	<b>\$ 5,289.50</b>	<b>\$ 9,200.00</b>	<b>-\$</b>	<b>3,910.50</b>
50300 Lunch Expenses				0.00
50301 Caterer Cost	15,811.00	19,990.00		-4,179.00
50302 Christmas High School		800.00		-800.00
51012 Guest Lunch Expense	1,185.00	1,500.00		-315.00



51302 Room Cost	4,828.00	5,396.00	-568.00
<b>Total 50300 Lunch Expenses</b>	<b>\$ 21,824.00</b>	<b>\$ 27,686.00</b>	<b>-\$ 5,862.00</b>
<b>51000 Club Operating Expenses</b>			0.00
51001 Executive Sec./Tres. Stipend	2,750.00	3,000.00	-250.00
51002 Broadcaster (Print & Mail)		0.00	0.00
51007 Depreciation	104.17	100.00	4.17
51010 Dues & Subscriptions	135.00	500.00	-365.00
51015 Rental/Storage		5,000.00	-5,000.00
51021 Professional Fees	2,145.00	2,500.00	-355.00
51022 Postage	708.00	1,000.00	-292.00
51023 Website	4,732.81	2,000.00	2,732.81
51025 Supplies	947.39	1,000.00	-52.61
51026 Club Operations Other	969.40	1,400.00	-430.60
51027 Group Texting		200.00	-200.00
51028 Club Runner		0.00	0.00
51029 Zoom		180.00	-180.00
51030 Sign Up Genius		0.00	0.00
<b>Total 51000 Club Operating Expenses</b>	<b>\$ 12,491.77</b>	<b>\$ 16,880.00</b>	<b>-\$ 4,388.23</b>
<b>52000 Club Committees</b>			0.00
52004 Community and Club History	100.00		100.00
52007 Membership		300.00	-300.00
52010 Program	0.00		0.00
52011 Advertising/Media	600.00	7,000.00	-6,400.00
52015 Special Events Expense	0.00		0.00
Art in the Park	600.00	600.00	0.00
Witches' Night Out		9,005.00	-9,005.00
<b>Total 52015 Special Events Expense</b>	<b>\$ 600.00</b>	<b>\$ 9,605.00</b>	<b>-\$ 9,005.00</b>
<b>52030 Service Projects</b>			0.00
52031 Beverages and Snacks		2,400.00	-2,400.00
<b>Total 52030 Service Projects</b>	<b>\$ 0.00</b>	<b>\$ 2,400.00</b>	<b>-\$ 2,400.00</b>
<b>52130 BBQ</b>			0.00
52135 BBQ Expenses	143,551.68	80,000.00	63,551.68
52137 Proceeds to Foundation	46,400.00	40,000.00	6,400.00
<b>Total 52130 BBQ</b>	<b>\$ 189,951.68</b>	<b>\$ 120,000.00</b>	<b>\$ 69,951.68</b>
<b>52200 Golf</b>			0.00
52201 Golf Expenses	0.00	35,000.00	-35,000.00
52257 Golf Proceeds to Foundation		25,000.00	-25,000.00
<b>Total 52200 Golf</b>	<b>\$ 0.00</b>	<b>\$ 60,000.00</b>	<b>-\$ 60,000.00</b>
<b>53002 Social Committee Expenses</b>			0.00
53102 Annual Picnic-Expenses		800.00	-800.00
53202 BBQ Social	1,800.00	1,800.00	0.00
53302 Dry Run Expenses	3,472.72		3,472.72
53902 Other Social Committee Expenses	182.74	1,000.00	-817.26
<b>Total 53002 Social Committee Expenses</b>	<b>\$ 5,455.46</b>	<b>\$ 3,600.00</b>	<b>\$ 1,855.46</b>
<b>Total 52000 Club Committees</b>	<b>\$ 196,707.14</b>	<b>\$ 202,905.00</b>	<b>-\$ 6,197.86</b>
QuickBooks Payments Fees	717.26	750.00	-32.74
<b>Total Expenses</b>	<b>\$ 246,939.61</b>	<b>\$ 267,921.00</b>	<b>-\$ 20,981.39</b>

<b>Net Operating Income</b>	<b>\$</b>	<b>49,824.92</b>	<b>\$</b>	<b>10,608.00</b>	<b>\$</b>	<b>39,216.92</b>
<b>Other Income</b>						
<b>7500 Investment Unrealized</b>						
<b>Gains/Losses</b>		-551.44				-551.44
<b>Total Other Income</b>	<b>-\$</b>	<b>551.44</b>	<b>\$</b>	<b>0.00</b>	<b>-\$</b>	<b>551.44</b>
<b>Other Expenses</b>						
<b>Other Miscellaneous Expense</b>				200.00		-200.00
<b>Total Other Expenses</b>	<b>\$</b>	<b>0.00</b>	<b>\$</b>	<b>200.00</b>	<b>-\$</b>	<b>200.00</b>
<b>Net Other Income</b>	<b>-\$</b>	<b>551.44</b>	<b>-\$</b>	<b>200.00</b>	<b>-\$</b>	<b>351.44</b>
<b>Net Income</b>	<b>\$</b>	<b>49,273.48</b>	<b>\$</b>	<b>10,408.00</b>	<b>\$</b>	<b>38,865.48</b>

Print Form

Clear Form

**Rotary Club of Plymouth/Plymouth Rotary Foundation, Inc.**  
**(Official Form as of 8-1-2021)**

**COMMITTEE BUDGET REQUEST** (For Use by Rotary Club of Plymouth Committees)

Committee Name: Youth Exchange Date submitted: 7-9-22

Chairperson(s): Denise King

Oversight Director: \_\_\_\_\_ (only required when appointed)

Total Request: \$ \$10,995 Fiscal year: 2022/23

**Description of Committee Goals/Project(s)**

(Include applicable dates):

Our Exchange Student, Juan Jose Gonzalez Colonia, will arrive in Michigan at the end of August (2022) and will remain with our host families until June of 2023.

We look forward to sharing our community and culture with Juan with the hope that his time in Michigan will be a wonderful journey and an adventure that will have a lifelong impact on his life and future. As Juan integrates into school, becomes acquainted with his host families, Rotarians and many others, we look forward to the cultural exchange that we will mutually benefit from.

**Action Steps:**

Signature of Committee Chair

**Plans to Involve Committee Members:**

**Special Issues/Problems Committee Needs to Address:**

Club Board Comments – Approval or Disapproval:

\_\_\_\_\_  
Signature of Club Board President DATE

<u>Proposed Budget:</u>	<u>Dollar Amount</u>
See attached	
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
<b>TOTAL</b>	\$10,995 \$ _____

\_\_\_\_\_  
Signature of Committee Chair DATE

Foundation Board's Comments – Approval or Disapproval:

\_\_\_\_\_  
Signature of Foundation President DATE

## Rotary Club of Plymouth Youth Exchange Budget 2022-23

Item	Cost
Allowance - \$175/month/12 months. (\$5.64/day)	2,100.00
Pay per Play Sports at PCEP	385.00
Team pictures (\$30 x 3 sports)	90.00
Team spirit wear (\$50 x 3 sports)	300.00
Physical to play HS sports	40.00
Community and/or Commercial sports	500.00
Sports equipment (uniforms, equipment rental)	500.00
School pictures	75.00
Homecoming (tickets, dinner, clothing)	200.00
PCEP Yearbook	75.00
Graduation Cap & Gown	40.00
Graduation Announcements	50.00
Senior Party	40.00
Prom (tickets, tux, dinner, limo, flowers)	300.00
Cell phone @ \$50 per month X 12 months	600.00
End of year trip (\$2500 +\$500 airfare)	3,000.00
Clothing	1,000.00
District 6400 Youth Exchange – Support D6400 YE activities	1,000.00
District 6400 YE Orientation during Chicken BBQ	700.00
<b>TOTAL</b>	<b>\$10,995.00</b>

Print Form

Clear Form

**Rotary Club of Plymouth/Plymouth Rotary Foundation, Inc.**  
**(Official Form as of 8-1-2021)**

**COMMITTEE BUDGET REQUEST** (For Use by Rotary Club of Plymouth Committees)

**Committee Name:** Public Safety Committee **Date submitted:** 03/25/2022

**Chairperson(s):** Dan Amos

**Oversight Director:** \_\_\_\_\_ **(only required when appointed)**

**Total Request:** \$ 1,900.00 **Fiscal year:** 2022

**Description of Committee Goals/Project(s)**  
(Include applicable dates):

- Lunch for recipients and guests - late November or December 2022
- Plaques or Medals and engraving for perpetuals - October 2022
- Honor Public Safety workers at Club Meeting - late November or December 2022
- Plymouth Chamber of Commerce Gift Cards - October 2022

**Action Steps:**

- Email chiefs / department heads and firm up date with presentation/speaker committee - August/September 2022
- Follow up w/ chiefs / department heads to obtain names of honorees - October 2022
- Collect perpetual plaques for engraving ahead of presentation - October 2022

**Plans to Involve Committee Members:**

- Assistance w/ collection of plaques, day of awards (Sincok to emcee??), other items as needed.

**Special Issues/Problems Committee Needs to Address:**

- Budget ask is higher this year as I am proposing to include both City and Township Municipal Services employees, who are considered first responders.

**Club Board Comments – Approval or Disapproval:**

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Signature of Club Board President

\_\_\_\_\_  
DATE

**Proposed Budget:**

**Dollar Amount**

-Lunch for recipients and guests - 2022

\$ 800.00

-Plaques or Medals and perpetual engravings

\$ 750.00

-Plymouth Chamber of Commerce Gift Cards

\$ 350.00

\_\_\_\_\_  
\$ \_\_\_\_\_

\_\_\_\_\_  
\$ \_\_\_\_\_

\_\_\_\_\_  
\$ \_\_\_\_\_

\_\_\_\_\_  
\$ \_\_\_\_\_

**TOTAL**

\$ 1,900.00



\_\_\_\_\_  
Signature of Committee Chair

03/25/2022

\_\_\_\_\_  
DATE

**Foundation Board's Comments – Approval or Disapproval:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Signature of Foundation President

\_\_\_\_\_  
DATE

**Plymouth Rotary Club Foundation Inc.**  
**P.O. Box 5401, Plymouth Michigan 48170**  
**GRANT APPLICATION FORM**  
**(for use by applicants other than Rotary committees)**

**Organization/Individual applying:** Plymouth Arts and Recreation Complex **Date:** 7/7/22

**Address:** 650 Church St Plymouth, MI 48170

**Contact Name & Phone:** Gail Grieger 734-927-4090

**Describe your organization (services provided, geographical focus, years in existence, number of employees, annual budget, etc):** Incorporated in 2015, PARC is a repurposed highschool turned arts, education

and recreation complex. Our mission is to enrich lives through quality arts, education, and recreation programs for all ages.

We are located in plymouth, have seven employees, and an annual budget of \$950,000

**Describe the purpose/use of your grant:** This grant would go towards the first year of The Plymouth-Canton Bookfest

which exists to help our vibrant and creative community celebrate the vast world of books and timeless love of learning.

We will celebrate local Michigan authors and publishers, as well as many others from around the country.

**Amount requested:** \$2,500 **Total project budget:** \$7,335 **Completion date:** October 2, 2022

**Describe what success looks like after implementation (number of people served, before & after metrics, describe planned improvements, etc):** Success for this project would be to meet our target number of

vendors (100) and attendees (500) for the first year and we would like to grow these each year.

**Are you requesting funding from any other organization? (If so, who?)** \$5,000 from Community Federal Credit Union

**Have you requested funding from Plymouth Rotary before? (if so for what project?)** No

**Are you a unit of government?** No **Is your Grant one time or recurring?** Recurring

**How will Plymouth Rotary be recognized as a result of your project? (social media, newsletter, etc.**

Yes, there will be recognition on our Facebook account, on a banner at the event and on our project website.

**Please Attach: A one page current annual budget, list of Board of Directors, confirmation of 501C status (if applicable), most recent financial statement, volunteer/staff/community involvement in this project, and a detailed project timeline and budget. Also please take detailed before & after photos of the project, use these as part of your social media recognition for receiving the grant and allow Plymouth Rotary to use your photos, social media links, etc. for our club's communication, marketing, etc.**



PARC

**FINAL 2022 BUDGET COMPARED WITH DRAFT (reviewed Nov/Dec 2021)**

	Budget		
	Budget	Nov Draft	B/(W)
<b><u>Revenue</u></b>			
Tenant Rent	\$ 555,000	\$ 555,000	\$ 0
Swim	108,000	108,000	0
Facility Rental			
Gymnasium	90,000	90,000	0
Theatre	137,000	144,000	(7,000)
Stadium	25,000	25,000	0
Rooms	5,000	5,000	0
Annex	6,000	6,000	0
Studio/Band Room	12,000	12,000	0
Tennis	2,000	2,000	0
Total Facility Rental	\$ 277,000	\$ 284,000	\$ (7,000)
	0		0
Misc/Other	10,000	10,000	0
Total	\$ 950,000	\$ 957,000	\$ (7,000)
<b><u>Expenses</u></b>			
Payroll	(325,000)	(325,000)	0
Utilities	(157,500)	(157,500)	0
Depreciation	(196,800)	(196,800)	0
Insurance	(96,000)	(96,000)	0
Maintenance	(114,000)	(114,000)	0
Office Supplies	(5,000)	(5,000)	0
Marketing/Entertain.	(2,400)	(2,400)	0
Bad Debt	(6,000)	(6,000)	0
Lessee Use Tax	0	0	0
Professional Fees	(6,000)	(6,000)	0
Registration	(300)	(300)	0
Bank Charges	(1,000)	(1,000)	0
	\$ (910,000)	\$ (910,000)	\$ 0
Profit	\$ 40,000	\$ 47,000	\$ (7,000)
<b><u>EBITDA</u></b>			
Profit	40,000	47,000	(7,000)
Add back: Depreciation	196,800	196,800	0
EBITDA	\$ 236,800	\$ 243,800	\$ (7,000)

PARC Board 2022

Don Soenen, President  
Mark Malcolm, Vice President  
Steve Ward, Treasurer  
Mike Devine, Secretary  
Theodore Barker, Board Member

INTERNAL REVENUE SERVICE  
P. O. BOX 2508  
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: **FEB 10 2015**

PLYMOUTH PARC INC  
C/O ROBERT DOROSHEWITZ  
11500 MAPLE RIDGE DR  
PLYMOUTH, MI 48170

Employer Identification Number:  
47-2597335  
DLN:  
17053006444005  
Contact Person:  
JERRY FIERRO ID# 31119  
Contact Telephone Number:  
(877) 829-5500  
Accounting Period Ending:  
December 31  
Public Charity Status:  
170(b)(1)(A)(vi)  
Form 990 Required:  
Yes  
Effective Date of Exemption:  
March 11, 2014  
Contribution Deductibility:  
Yes  
Addendum Applies:  
No

Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. We determined that you are a public charity under the Code section(s) listed in the heading of this letter.

For important information about your responsibilities as a tax-exempt organization, go to [www.irs.gov/charities](http://www.irs.gov/charities). Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

Sincerely,



Director, Exempt Organizations

Letter 947

Plymouth Arts and Recreation Complex

**TREND OF OPERATING REVENUE \***

	Compared with 2021			Compared with Budget		
	2022	2021	YOY Pct.	2022	Budget	Bi(W)
January	\$ 72,045	\$ 43,535	65%	72,045	69,700	3%
February	67,524	55,293	22%	67,524	77,200	-13%
March	74,944	51,426	46%	74,944	77,200	-3%
April	79,011	57,146	38%	79,011	78,400	1%
May	82,196	49,480	66%	82,196	76,000	8%
June	66,473	56,622	17%	66,473	78,800	-16%
July		54,994			86,700	
August		59,074			80,900	
September		63,908			82,200	
October		61,524			83,700	
November		67,004			79,500	
December		64,976			79,700	
Full Year	<u>\$ 442,192</u>	<u>\$ 684,982</u>		<u>\$ 442,192</u>	<u>\$ 950,000</u>	
YTD	\$ 442,192	\$ 313,502	41%	\$ 442,192	\$ 457,300	-3%

7/11/2022

**Plymouth Arts & Recreation Complex**  
**Revenue by Customer Summary**  
 June 2022

	<u>Revenue</u>		<u>Revenue</u>
Academic Garden	\$ 350.00	Pamela McCormick Photography	796.77
Academy Learning Center	367.35	Patrick Garrity	348.06
Acorn Glassworks LLC	2,060.00	Patty Sopita	105.00
Allessandra Collar Lipman	90.58	Peace Muse Studio	1,006.45
Amy Fell	265.81	Penny Joy -Days for Girls	1,006.45
Artistry Dance L.L.C.	1,900.52	Plymouth Artist Collective	140.00
BB Compositions/Becky Bortak	130.81	PCA- Robotic	532.58
Beckridge Productions	682.71	Plymouth/Ann Arbor Fencing Academy	2,833.74
Biawajit Agasti Michigan OSA	-800.00	Precision Patriots	1,250.00
Boho Candle Company	620.65	Prelude Music Studio	662.58
Central Clay Studio	626.77	Proud Mitten Shared Kitchen	817.74
Charles Barker	398.39	Qyteti Music Studio	205.48
Courageous Kids	495.35	Redline Youth Performance	670.97
Creative Healers, LLC	434.35	Rotary Club of Plymouth A.M.	390.00
Cruisers	6,963.29	Saleh Ghazvini	675.00
Dawn Kotcher	335.48	Specialty Aquatic Programs,LLC	750.00
Denise Cassidy Wood Fine Art LLC	652.58	Steppingstone School	2,988.13
Detroit Kendo	630.00	Steve Alexandrowski	477.29
DownPup Yoga LLC	670.97	Steve Barnaby	95.44
Eden Arts Cooperative	561.94	Studio Muse	488.97
Forever After Productions	9,400.00	The Plymouth File and Drum Corps	335.48
Friends of the Rouge	2,723.29	YMCA	1,034.13
In the Band Appreciation Studio	1,067.12	TOTAL	<u>\$ 66,472.79</u>
Joan Witte Mrazik	101.48		
Ken Bajorek	260.00		
Ken Grimm /Dan McClian	280.00		
Kevin Vitale	282.58		
Life Driving Academy	974.00		
Lisa Shapiro	3,855.00		
Lost Voices	620.00		
Main Street MI	2,430.58		
Marian Boehl Piano Studio	583.00		
Mary Banlowski	1,175.00		
Mary Lane	431.94		
Mogan Cox	167.74		
Michigan Magic Basketball	3,307.50		
Michigan Philharmonic	1,640.39		
Mike Soukup	210.00		
Misc Customer	66.00		
Ms Holly Violin Inc	488.97		
North Creative Video	1,048.39		

(2)

**2022 REVENUE COMPARED WITH 2021 AND WITH BUDGET**

	Actual vs. 2021			Year-to-Date		
	Month		B/(W)	Year-to-Date		B/(W)
	2022	2021		2022	2021	
Tenant Rent	\$ 40,706	\$ 33,103	\$ 7,603	\$ 270,549	\$ 181,287	\$ 89,262
Swim	7,779	9,809	(2,030)	50,469	59,090	(8,621)
Facility Rental						
Gymnasium	5,398	10,230	(4,833)	58,896	61,197	(2,301)
Theatre	11,025	0	11,025	46,145	4,500	41,645
Stadium	0	2,680	(2,680)	840	5,200	(4,360)
Rooms	355	400	(45)	5,110	600	4,510
Annex	825	0	825	2,710	225	2,485
Studio/Band Room	1,185	400	785	6,330	1,300	5,030
Tennis	(800)	0	(800)	1,143	0	1,143
Total Facility Rental	\$ 17,988	\$ 13,710	\$ 4,278	\$ 121,173	\$ 73,022	\$ 48,151
Misc/Other	0	0	0	0	102	(102)
<b>Total</b>	<b>\$ 66,473</b>	<b>\$ 56,622</b>	<b>\$ 9,851</b>	<b>\$ 442,191</b>	<b>\$ 313,501</b>	<b>\$ 128,690</b>

	Actual vs. Budget			Year-to-Date		
	Month		B/(W)	Year-to-Date		B/(W)
	Actual	Budget		Actual	Budget	
Tenant Rent	\$ 40,706	\$ 46,100	\$ (5,394)	\$ 270,549	\$ 275,600	\$ (5,051)
Swim	7,779	8,800	(1,021)	50,469	50,300	169
Facility Rental						
Gymnasium	5,398	7,500	(2,103)	58,896	49,500	9,396
Theatre	11,025	12,000	(975)	46,145	65,000	(18,855)
Stadium	0	2,500	(2,500)	840	5,400	(4,560)
Rooms	355	400	(45)	5,110	2,500	2,610
Annex	825	500	325	2,710	3,000	(290)
Studio/Band Room	1,185	1,000	185	6,330	6,000	330
Tennis	(800)	0	(800)	1,143	0	1,143
Total Facility Rental	\$ 17,988	\$ 23,900	\$ (5,913)	\$ 121,173	\$ 131,400	\$ (10,227)
Misc/Other	0	0	0	0	0	0
<b>Total</b>	<b>\$ 66,473</b>	<b>\$ 78,800</b>	<b>\$ (12,327)</b>	<b>\$ 442,191</b>	<b>\$ 457,300</b>	<b>\$ (15,109)</b>

**2021 FINANCIAL PERFORMANCE -- YEAR OVER YEAR**

Actual 2022 vs. 2021	2022 Actual		2021		2022 B/(W) 2021	
	Month	YTD	Month	YTD	Month	YTD
Operating Revenue	\$ 66,473	\$ 442,191	\$ 49,480	\$ 313,501	\$ 16,993	\$ 128,690
<b>Expenses</b>						
Payroll	(25,493)	(155,444)	(19,618)	(119,881)	(5,876)	(35,564)
Utilities	(9,243)	(80,265)	(7,725)	(78,244)	(1,519)	(2,021)
Depreciation	(19,981)	(92,490)	(9,846)	(57,216)	(10,135)	(35,274)
Insurance	(3,415)	(24,998)	(7,383)	(45,156)	3,967	20,158
Maintenance	(7,127)	(89,289)	(11,136)	(57,868)	4,009	(31,421)
Office Supplies	0	(1,932)	(311)	(1,083)	311	(849)
Marketing/Misc	(1,737)	(12,227)	0	(516)	(1,737)	(11,711)
Bad Debt	0	0	0	0	0	0
Lessee Use Tax	0	0	0	0	0	0
Professional Fees	0	(5,750)	0	(3,250)	0	(2,500)
Registration	0	(490)	0	(125)	0	(365)
Bank Charges	(65)	(558)	(65)	(556)	0	(2)
Total Expenses	\$ (67,062)	\$ (463,443)	\$ (56,083)	\$ (363,894)	\$ (10,980)	\$ (99,549)
Operating Profit/Loss	\$ (590)	\$ (21,252)	\$ (6,603)	\$ (50,393)	\$ 6,013	\$ 29,141
<b>Other Items</b>						
Donations/Grants	0	166,409	155,200	733,667	(155,200)	(567,258)
Other Income/(Loss)	0	33,384	0	74,232	0	(40,848)
Interest Income	90	262	52	370	38	(107)
G/(L) on Securities	(4,686)	(6,338)	0	0	(4,686)	(6,338)
Other	0	0	0	0	0	0
Total Other Items	\$ (4,596)	\$ 193,717	\$ 155,252	\$ 808,268	\$ (159,848)	\$ (614,552)
Reported Profit/Loss	\$ (5,186)	\$ 172,465	\$ 148,649	\$ 757,876	\$ (153,835)	\$ (585,410)
<b>EBITDA Walk</b>						
Operating Profit/Loss	\$ (590)	\$ (21,252)	\$ (6,603)	\$ (50,393)	\$ 6,013	\$ 29,141
Add back: Depreciation	19,981	92,490	9,846	57,216	10,135	35,274
EBITDA	\$ 19,392	\$ 71,238	\$ 3,243	\$ 6,823	\$ 16,149	\$ 64,415

**2021 FINANCIAL PERFORMANCE -- COMPARED WITH BUDGET**

Budget Performance	2022 Actual		Budget		2022 B/(W) Budget	
	Month	YTD	Month	YTD	Month	YTD
Operating Revenue	\$ 66,473	\$ 442,191	\$ 76,000	\$ 457,300	\$ (9,527)	\$ (15,109)
<b>Expenses</b>						
Payroll	(25,493)	(155,444)	(25,000)	(162,500)	(493)	7,056
Utilities	(9,243)	(80,265)	(10,000)	(82,500)	757	2,235
Depreciation	(19,981)	(92,490)	(16,400)	(98,400)	(3,581)	5,910
Insurance	(3,415)	(24,998)	(8,000)	(48,000)	4,585	23,002
Maintenance	(7,127)	(89,289)	(9,500)	(57,000)	2,373	(32,289)
Office Supplies	0	(1,932)	(417)	(2,500)	417	568
Marketing/Misc	(1,737)	(12,227)	(200)	(1,200)	(1,537)	(11,027)
Bad Debt	0	0	(500)	(3,000)	500	3,000
Lessee Use Tax	0	0	0	0	0	0
Professional Fees	0	(5,750)	(250)	(6,000)	250	250
Registration	0	(490)	(25)	(150)	25	(340)
Bank Charges	(65)	(558)	(68)	(556)	3	(2)
Total Expenses	\$ (67,062)	\$ (463,443)	\$ (70,360)	\$ (461,806)	\$ 3,297	\$ (1,637)
Operating Profit/Loss	\$ (590)	\$ (21,252)	\$ 5,640	\$ (4,506)	\$ (6,230)	\$ (16,745)
<b>Other Items</b>						
Donations/Grants	0	166,409	0	0	0	166,409
Other Income/(Loss)	0	33,384	0	0	0	33,384
Interest Income	90	262	0	0	90	262
G/(L) on Securities	(4,686)	(6,338)	0	0	(4,686)	(6,338)
Other	0	0	0	0	0	0
Total Other Items	\$ (4,596)	\$ 193,717	\$ 0	\$ 0	\$ (4,596)	\$ 193,717
Reported Profit/Loss	\$ (5,186)	\$ 172,465	\$ 5,640	\$ (4,506)	\$ (10,826)	\$ 176,971
<b>EBITDA Walk</b>						
Operating Profit/Loss	\$ (590)	\$ (21,252)	\$ 5,640	\$ (4,506)	\$ (6,230)	\$ (16,745)
Add back: Depreciation	19,981	92,490	16,400	98,400	3,581	(5,910)
EBITDA	\$ 19,392	\$ 71,238	\$ 22,040	\$ 93,894	\$ (2,649)	\$ (22,656)



**Plymouth Arts & Recreation Complex**  
**Balance Sheet**  
As of June 30, 2022

	Total
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Bank Accounts</b>	
Cash in Bank- Bank of Ann Arbor	\$ 206,954.78
Cash in Bank- Money Market	11,434.53
Cash in Bank-Checking	24,165.76
Cash in Bank-Savings	19.02
Petty Cash Fund	400.00
<b>Total Bank Accounts</b>	<b>\$ 242,975.09</b>
<b>Total Accounts Receivable</b>	<b>\$ 12,971.18</b>
<b>Other Current Assets</b>	
Allowance for Doubtful Accounts	-3,000.00
Construction in Progress	48,443.23
Marketable Securities	23,080.31
Prepaid Insurance	8,110.49
Prepaid Paypal	11.93
Prepaid Prop Tax- Lessee	-1,688.87
Prepaid-Others	625.00
Receivable Others	0.00
<b>Total Other Current Assets</b>	<b>\$ 75,582.09</b>
<b>Total Current Assets</b>	<b>\$ 331,528.36</b>
<b>Fixed Assets</b>	
Computer & Office Equipments	6,972.70
Accumulated Depreciation -Office Equip	-6,972.70
<b>Total Computer &amp; Office Equipments</b>	<b>\$ 0.00</b>
Land	2,000,000.00
Leasehold Improvements	4,003,540.86
Accumulated Amortization-Leasehold	-313,437.97
Depreciation	0.00
<b>Total Leasehold Improvements</b>	<b>\$ 3,690,102.89</b>
Machinery & Equipments	290,507.44
Accumulated Depreciation-Machinery	-190,257.60
<b>Total Machinery &amp; Equipments</b>	<b>\$ 100,249.84</b>
<b>Total Fixed Assets</b>	<b>\$ 6,690,352.73</b>
<b>TOTAL ASSETS</b>	<b>\$ 6,161,881.09</b>
<b>LIABILITIES AND EQUITY</b>	
<b>Liabilities</b>	
<b>Other Current Liabilities</b>	
Advanced Tenant Rent	20,047.13
Deferred Fica Taxes	5,039.53
Tenant Deposit	867.50
<b>Total Other Current Liabilities</b>	<b>\$ 25,954.16</b>
<b>Total Current Liabilities</b>	<b>\$ 25,954.16</b>
<b>Long-Term Liabilities</b>	
Loan PPP Payable- Bank of Ann Arbor	0.00
<b>Total Long-Term Liabilities</b>	<b>\$ 0.00</b>
<b>Total Liabilities</b>	<b>\$ 25,954.16</b>
<b>Equity</b>	
Owner's Equity	2,000,000.00
Retained Earnings	3,963,803.62
Net Income	172,122.21
<b>Total Equity</b>	<b>\$ 6,135,926.83</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$ 6,161,881.09</b>

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**Plymouth Arts & Recreation Complex**  
**Customer Balance Summary**  
As of June 30, 2022

	<u>Total</u>
Forever After Productions	\$ 6,803.50
Lisa Shapiro	3,855.00 paid in July
Michigan Magic Basketball	1,952.50 paid in July
Specialty Aquatic Programs,LLC	750.00
Mary Lane	431.94 paid in July
Plymouth Christian Academy	360.00
Patrick Garrity	348.06 paid in July
Dawn Kotcher	335.48
Michigan Philharmonic	150.00
Plymouth Artist Collective	140.00
Steve Barnaby	96.44
Denise Cassidy Wood Fine Art LLC	0.08
Peace Muse Studio	(3.55)
Charles Barker	(28.00)
Ken Bajorek	(50.00)
The Plymouth Fife and Drum Corps	(64.52)
Academy Learning Center	(70.65)
Courageous Kids	(80.65)
Studio Muse	(94.03)
Beckridge Productions	(131.29)
Penny Joy -Days for Girls	(193.55)
YMCA	(198.87)
Cruisers	(1,336.71)
<b>TOTAL</b>	<b>\$ 12,971.18</b>

Accounts with credit positions have not yet taken advantage of rent credit relating to electrical shutdown. Much of this should be handled in July

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Plymouth Arts and Recreation Complex (PARC)

**2022 REVENUE COMPARED WITH 2021 ACTUAL**

	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec	YTD/Year
<b>2022 ACTUAL</b>													
Tenant Rent	\$ 45,328	\$ 46,217	\$ 46,420	\$ 45,946	\$ 45,932	\$ 40,706							\$ 270,549
Swim	8,300	8,300	8,112	8,565	9,413	7,779							50,469
Facility Rental	11,332	10,752	10,702	11,668	9,046	5,398							58,896
Gymnasium	4,600	1,000	7,120	7,600	14,800	11,025							46,145
Theatre													840
Stadium/Fields													5,110
Rooms	2,415	40	375	1,925	355								2,710
Annex	0	1,080	855	1,687	1,523	1,185							6,330
Studio/Band Room	70	135	1,140	598	(800)								1,143
Tennis	\$ 18,417	\$ 13,007	\$ 20,412	\$ 24,500	\$ 26,852	\$ 17,988	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 121,173
Total Facility Rental	\$ 72,045	\$ 67,524	\$ 74,944	\$ 79,011	\$ 82,196	\$ 66,473	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 442,191
Misc/Other	13,567	31,000	1,842	100,000	20,000	0							166,409
Total	\$ 29,135	\$ 29,335	\$ 29,744	\$ 29,985	\$ 29,985	\$ 33,103	\$ 33,306	\$ 40,990	\$ 41,055	\$ 41,367	\$ 42,438	\$ 45,639	\$ 181,287
<b>2021 ACTUAL</b>													
Tenant Rent	\$ 10,000	\$ 9,520	\$ 9,955	\$ 9,806	\$ 10,000	\$ 9,809	\$ 5,536	\$ 5,409	\$ 8,300	\$ 8,300	\$ 8,300	\$ 8,764	\$ 59,090
Swim	3,050	14,687	10,850	14,460	7,980	10,230	3,750	4,180	6,493	5,925	11,528	7,374	61,197
Facility Rental	1,200	1,200	650	1,450	1,440	2,680	800	6,000	6,100	2,402	1,474	824	4,500
Gymnasium													5,200
Theatre													600
Stadium/Fields													(1,859)
Rooms													105
Annex	150	75	150	150	75	400	575		500	860	1,540	4,289	1,300
Studio/Band Room													0
Tennis	\$ 4,400	\$ 164,200%	\$ 11,650	\$ 17,315	\$ 9,495	\$ 13,710	\$ 6,025	\$ 32,675	\$ 34,553	\$ 11,632	\$ 16,266	\$ 10,813	\$ 313,399
Total Facility Rental	\$ 43,535	\$ 55,292	\$ 51,426	\$ 57,146	\$ 49,480	\$ 56,622	\$ 54,994	\$ 59,074	\$ 63,308	\$ 61,524	\$ 67,004	\$ 64,977	\$ 313,501
Misc/Other	385,366	60,165	32,000	100,886	150	551,200	200	390,040	26,656	333,140	487,000	87,217	733,667
Total	\$ 16,193	\$ 16,482	\$ 16,676	\$ 15,961	\$ 15,947	\$ 7,603	\$ 10,137	\$ 32,675	\$ 34,553	\$ 11,632	\$ 16,266	\$ 10,813	\$ 313,399
Swim	(1,700)	(1,220)	(1,843)	(1,241)	(588)	(2,030)	0		0	225		(239)	102
Facility Rental	8,282	(3,935)	(149)	(2,731)	1,066	(4,833)							(2,301)
Gymnasium	3,400	(200)	6,470	6,159	14,800	11,025							41,645
Theatre													(4,360)
Stadium/Fields													4,510
Rooms	2,415	40	375	1,809	(75)	(45)							2,485
Annex	0	(75)	1,360	59	325	825							5,030
Studio/Band Room	(150)	630	705	1,537	1,523	785							1,143
Tennis	70	135	1,140	598	(800)								1,143
Total Facility Rental	\$ 14,017	\$ (3,405)	\$ 8,762	\$ 7,145	\$ 17,357	\$ 4,278	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 48,151
Misc/Other	0	(25)	(77)	0	0	0							(102)
Total	\$ 28,510	\$ 12,232	\$ 23,517	\$ 21,806	\$ 32,716	\$ 9,851	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 328,690
	65%	22%	46%	38%	66%	17%	0%	0%	0%	0%	0%	0%	41%



Plymouth Arts and Recreation Complex (PARC)

**2022 REVENUE COMPARED WITH BUDGET**

	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec	YTD
<b>ACTUAL</b>													
Tenant Rent	\$ 45,328	\$ 46,217	\$ 46,420	\$ 45,946	\$ 45,932	\$ 46,706	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 270,549
Swim	8,300	8,300	8,112	8,565	9,413	7,779	0	0	0	0	0	0	50,469
Facility Rental	11,332	10,752	10,702	11,448	9,046	5,398	0	0	0	0	0	0	58,896
Gymnasium	4,600	1,000	7,120	7,600	14,800	11,025	0	0	0	0	0	0	46,145
Theatre	0	0	0	280	560	0	0	0	0	0	0	0	840
Stadium	2,415	40	375	1,925	0	355	0	0	0	0	0	0	5,110
Rooms	0	0	1,360	200	325	825	0	0	0	0	0	0	2,710
Annex	0	1,080	855	1,687	1,523	1,185	0	0	0	0	0	0	6,330
Studio/Band Room	70	135	0	1,140	598	(800)	0	0	0	0	0	0	1,143
Tennis	\$ 18,417	\$ 13,007	\$ 20,412	\$ 24,500	\$ 26,852	\$ 17,988	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 121,173
Total Facility Rental	\$ 72,045	\$ 67,524	\$ 74,944	\$ 79,011	\$ 82,195	\$ 66,473	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 442,191
Misc/Other	0	0	0	0	0	0	0	0	0	0	0	0	0
Total	\$ 72,045	\$ 67,524	\$ 74,944	\$ 79,011	\$ 82,195	\$ 66,473	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 442,191
<b>BUDGET</b>													
Tenant Rent	\$ 45,500	\$ 46,000	\$ 46,000	\$ 46,000	\$ 46,000	\$ 46,100	\$ 46,500	\$ 46,500	\$ 46,500	\$ 46,600	\$ 46,600	\$ 46,700	\$ 275,600
Swim	8,300	8,300	8,300	8,300	8,300	8,800	8,800	8,900	10,000	10,000	10,000	10,000	50,300
Facility Rental	9,000	9,000	9,000	9,000	6,000	7,500	5,000	5,000	5,000	7,500	9,000	9,000	49,500
Gymnasium	5,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	65,000
Theatre	0	0	0	1,200	1,700	2,500	2,500	6,000	6,100	5,000	5,000	5,000	5,400
Stadium	400	400	400	400	400	400	400	400	400	400	400	400	500
Rooms	500	500	500	500	500	500	500	500	500	500	500	500	3,000
Annex	500	500	500	500	500	500	500	500	500	500	500	500	3,000
Studio/Band Room	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	6,000
Tennis	15,900	22,900	22,900	24,100	21,700	23,900	21,400	25,500	25,700	27,100	22,000	23,000	131,400
Total Facility Rental	\$ 69,700	\$ 77,200	\$ 77,200	\$ 78,400	\$ 76,000	\$ 78,800	\$ 86,700	\$ 80,900	\$ 82,200	\$ 83,700	\$ 79,500	\$ 79,700	\$ 437,300
Misc/Other	0	0	0	0	0	0	10,000	0	0	0	0	0	0
Total	\$ 69,700	\$ 77,200	\$ 77,200	\$ 78,400	\$ 76,000	\$ 78,800	\$ 86,700	\$ 80,900	\$ 82,200	\$ 83,700	\$ 79,500	\$ 79,700	\$ 437,300

	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec	YTD
<b>ACTUAL B/W BUDGET</b>													
Tenant Rent	\$ (172)	\$ 217	\$ 420	\$ (54)	\$ (68)	\$ (5,394)							\$ (5,051)
Swim	0	0	(188)	265	1,113	(1,021)							169
Facility Rental	2,332	1,752	1,702	2,668	3,046	(2,103)							9,396
Gymnasium	(400)	(11,000)	(4,880)	(4,400)	2,800	(975)							(18,855)
Theatre	0	0	0	(920)	(1,140)	(2,500)							(4,560)
Stadium	2,015	(360)	(25)	1,515	(500)	(45)							2,610
Rooms	(500)	(500)	(860)	(300)	(175)	325							(990)
Annex	(1,000)	80	(145)	687	523	385							330
Studio/Band Room	70	135	0	1,140	598	(800)							1,143
Tennis	\$ 2,517	\$ (9,893)	\$ (2,489)	\$ 400	\$ 5,152	\$ (5,913)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ (10,227)
Total Facility Rental	\$ 2,345	\$ (9,676)	\$ (2,257)	\$ 611	\$ 6,196	\$ (12,327)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ (15,109)
Misc/Other	0	0	0	0	0	0	0	0	0	0	0	0	0
Total	3%	-13%	-3%	1%	8%	-16%	0%	0%	0%	0%	0%	0%	-3%

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Plymouth Arts and Recreation Complex (PARC)

**2022 ACTUAL EXPENSES vs. 2021 ACTUAL**

	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec	YTD
<b>2022 ACTUAL</b>													
Payroll	\$ (22,327)	\$ (24,154)	\$ (35,476)	\$ (22,501)	\$ (25,493)	\$ (25,493)	\$ (25,493)						\$ (155,444)
Utilities	(9,789)	(15,446)	(22,781)	(11,796)	(11,230)	(9,243)	(9,243)						(80,265)
Depreciation	(10,543)	(14,120)	(14,070)	(5,413)	(19,644)	(19,581)	(19,581)						(82,490)
Insurance	(7,954)	(7,954)	(5,169)	2,099	(3,484)	(3,415)	(3,415)						(24,998)
Maintenance	(7,735)	(27,652)	(17,934)	(7,088)	(21,751)	(7,127)	(7,127)						(89,289)
Office Supplies	(218)	(121)	(348)	(971)	(273)	0	0						(1,932)
Marketing/Entertain.	(1,200)	(3,999)	(500)	(2,153)	(2,639)	(1,737)							(12,227)
Bad Debt	0	0	0	0	0	0	0						0
Lessee Use Tax	0	0	0	0	(750)	0	0						(5,750)
Professional Fees	(480)	(5,000)	0	0	0	0	0						(900)
Registration	(214)	(65)	(78)	(65)	(72)	(65)	(65)						(558)
Bank Charges	(60,412)	(98,471)	(96,356)	(55,806)	(85,336)	(67,062)	0						(463,443)
Total Expenses	33,384	0	0	18	11	90	0						33,384
One Time	25	18	100	18	11	90	0						262
Int/Divd Income/Exp						(4,686)							(6,338)
G/(L) on Securities													0
G/(L) on Fixed Asset													0
<b>2021</b>													
Payroll	\$ (20,355)	\$ (17,355)	\$ (17,099)	\$ (24,547)	\$ (20,906)	\$ (19,618)	\$ (19,876)	\$ (20,706)	\$ (31,156)	\$ (23,511)	\$ (23,603)	\$ (29,034)	\$ (119,881)
Utilities	(26,240)	(9,341)	(14,571)	(5,319)	(11,048)	(7,725)	(7,725)	(10,480)	(10,291)	(13,421)	(11,977)	(14,424)	(78,244)
Depreciation	(9,531)	(9,531)	(9,423)	(5,443)	(9,443)	(9,846)	(9,846)	(9,846)	(9,697)	(9,871)	(9,871)	(10,403)	(82,216)
Insurance	(7,822)	(7,822)	(7,822)	(6,475)	(6,475)	(7,383)	(6,708)	(6,680)	(8,696)	(8,202)	(6,929)	(7,915)	(85,156)
Maintenance	(6,137)	(16,230)	(13,585)	(2,101)	(6,680)	(11,136)	(8,369)	(4,950)	(9,010)	(18,023)	(14,880)	(44,647)	(87,868)
Office Supplies	(49)	(318)	(267)	(78)	(60)	(311)	(197)	(202)	(780)	(413)	0	(527)	(1,083)
Marketing/Entertain.	(25)	(200)	0	(241)	(50)	0	0	0	(755)	(35)	0	(7,931)	(516)
Bad Debt	0	0	0	0	0	0	0	0	0	0	0	0	0
Lessee Use Tax	0	0	0	0	0	0	0	0	0	0	0	0	0
Professional Fees	(125)	(5,000)	(2,500)	(750)	0	0	0	0	0	0	(70)	(70)	(125)
Registration	(214)	(80)	(65)	(65)	(68)	(65)	(65)	(65)	(150)	(70)	(70)	(132)	(556)
Bank Charges	(70,498)	(60,876)	(65,332)	(54,376)	(56,720)	(56,088)	(52,828)	(52,911)	(70,739)	(73,371)	(67,350)	(118,192)	(363,894)
Total Expenses	74,232	74,232	74,232	74,232	74,232	74,232	74,232	74,232	74,232	74,232	74,232	74,232	74,232
One Time	55	56	72	71	65	52	39	20	18	17	34	31	370
Int/Divd Income/Exp						767			363				1,819
G/(L) on Securities						0			0				0
G/(L) on Fixed Asset						1,042			0				2,062

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Plymouth Arts and Recreation Complex (PARC)

**2022 ACTUAL EXPENSES COMPARED WITH BUDGET**

	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec	YTD
<b>ACTUAL</b>													
Payroll	\$ (22,327)	\$ (24,154)	\$ (35,476)	\$ (21,501)	\$ (25,493)	\$ (25,493)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ (155,444)
Utilities	(9,769)	(15,446)	(22,781)	(11,796)	(11,230)	(9,243)	0	0	0	0	0	0	(80,265)
Depreciation	(10,543)	(14,120)	(14,070)	(14,130)	(19,644)	(19,981)	0	0	0	0	0	0	(92,490)
Insurance	(7,914)	(7,914)	(5,169)	1,899	(9,484)	(3,415)	0	0	0	0	0	0	(24,998)
Maintenance	(7,735)	(27,652)	(17,934)	(7,088)	(21,751)	(7,127)	0	0	0	0	0	0	(89,289)
Office Supplies	(218)	(1,211)	(348)	(971)	(2,773)	0	0	0	0	0	0	0	(1,932)
Marketing / Misc	(1,200)	(3,599)	(500)	(2,153)	(2,639)	(1,737)	0	0	0	0	0	0	(12,227)
Bad Debt	0	0	0	0	0	0	0	0	0	0	0	0	0
Lessee Use Tax	0	0	0	0	0	0	0	0	0	0	0	0	0
Professional Fees	0	(5,000)	0	0	(750)	0	0	0	0	0	0	0	(5,750)
Registration	(490)	0	0	0	0	0	0	0	0	0	0	0	(490)
Bank Charges	(214)	(65)	(78)	(65)	(72)	(65)	0	0	0	0	0	0	(558)
Total Expenses	\$ (60,412)	\$ (98,471)	\$ (96,316)	\$ (55,806)	\$ (85,236)	\$ (67,062)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ (463,443)
One Time	33,384	0	0	0	0	0	0	0	0	0	0	0	33,384
Interest Income/Exp	25	18	100	18	11	90	0	0	0	0	0	0	262
G/(L) on Securities	0	0	(1,652)	0	0	(4,086)	0	0	0	0	0	0	(6,338)
One Time Income	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>BUDGET</b>													
Payroll	\$ (25,000)	\$ (25,000)	\$ (37,500)	\$ (25,000)	\$ (25,000)	\$ (25,000)	\$ (25,000)	\$ (25,000)	\$ (37,500)	\$ (25,000)	\$ (25,000)	\$ (25,000)	\$ (162,500)
Utilities	(25,000)	(15,000)	(15,000)	(30,000)	(10,000)	(7,500)	(7,500)	(10,000)	(10,000)	(12,500)	(15,000)	(20,000)	(82,500)
Depreciation	(16,400)	(16,400)	(16,400)	(16,400)	(16,400)	(16,400)	(16,400)	(16,400)	(16,400)	(16,400)	(16,400)	(16,400)	(98,400)
Insurance	(8,000)	(8,000)	(8,000)	(8,000)	(8,000)	(8,000)	(8,000)	(8,000)	(8,000)	(8,000)	(8,000)	(8,000)	(48,000)
Maintenance	(9,500)	(9,500)	(9,500)	(9,500)	(9,500)	(9,500)	(9,500)	(9,500)	(9,500)	(9,500)	(9,500)	(9,500)	(57,000)
Office Supplies	(417)	(417)	(417)	(417)	(417)	(417)	(417)	(417)	(417)	(417)	(417)	(417)	(2,500)
Marketing/Entertain.	(200)	(200)	(200)	(200)	(200)	(200)	(200)	(200)	(200)	(200)	(200)	(200)	(1,200)
Bad Debt	(500)	(500)	(500)	(500)	(500)	(500)	(500)	(500)	(500)	(500)	(500)	(500)	(3,000)
Lessee Use Tax	0	0	(5,000)	(750)	(250)	0	0	0	0	0	0	0	(6,000)
Professional Fees	(25)	(25)	(25)	(25)	(25)	(25)	(25)	(25)	(25)	(25)	(25)	(25)	(150)
Registration	(214)	(80)	(65)	(65)	(68)	(65)	(65)	(65)	(104)	(70)	(70)	(70)	(556)
Bank Charges	(85,256)	(75,122)	(92,697)	(19,857)	(70,360)	(67,407)	(67,407)	(70,107)	(82,646)	(72,612)	(75,112)	(80,112)	(461,806)
Total Expenses	0	0	0	0	0	0	0	0	0	0	0	0	0
One Time & Accrual	0	0	0	0	0	0	0	0	0	0	0	0	0
Interest Income/Exp	0	0	0	0	0	0	0	0	0	0	0	0	0
G/(L) on Securities	0	0	0	0	0	0	0	0	0	0	0	0	0

(1)

PLYMOUTH PARC INC  
 PO BOX 700420  
 PLYMOUTH MI 48170-0947

Page 1 of 2  
 Account Number: 2061088  
 Statement Period: 06/01/2022 - 06/30/2022

**ACCOUNT SUMMARY**

Your current Member Reward Club status is PRESIDENTS CLUB

Shares	Starting Balance	Total Deposits	Total Withdrawals	Ending Balance
00 PRIMARY SAVINGS	19.02	0.00	0.00	19.02
06 SELECT MONEY MARKET	16,434.53	0.00	-5,000.00	11,434.53
19 FREE BUSINESS CHECKING	26,886.78	23,238.09	-25,958.11	24,166.76

**00 - PRIMARY SAVINGS**

Dividends Paid YTD: 0.00

Date	Transaction Description	Withdrawal	Deposit	Balance
06/01/2022	Balance Forward			19.02
06/30/2022	Ending Balance			19.02

0 Withdrawals = 0.00 0 Deposits = 0.00

**06 - SELECT MONEY MARKET**

Dividends Paid YTD: 0.00

Date	Transaction Description	Withdrawal	Deposit	Balance
06/01/2022	Balance Forward			16,434.53
06/18/2022	Withdrawal Transfer To Share 19 eServices[1713148]	-5,000.00		11,434.53
06/30/2022	Ending Balance			11,434.53

1 Withdrawals = -5,000.00 0 Deposits = 0.00

**19 - FREE BUSINESS CHECKING**

Dividends Paid YTD: 0.00

Date	Transaction Description	Withdrawal	Deposit	Balance
06/01/2022	Balance Forward			26,886.78
06/03/2022	Withdrawal ACH FDMS-SETTLEMENT TYPE: DEPOSIT ID: 1592126793 CO: FDMS-SETTLEMENT	-64.90		26,821.88
06/09/2022	Withdrawal ACH PAYCOM TYPE: PAYCOM PAY ID: 1260302465 CO: PAYCOM	-12,394.29		14,427.59
06/18/2022	Deposit Transfer From Share 06 eServices[1713148]		5,000.00	19,427.59
06/18/2022	Deposit by Check		15,612.51	35,040.10
06/21/2022	Withdrawal	-400.00		34,640.10
06/23/2022	Withdrawal ACH PAYCOM TYPE: PAYCOM PAY ID: 1260302465 CO: PAYCOM	-13,098.92		21,541.18
06/29/2022	Deposit by Check		2,625.58	24,166.76
06/30/2022	Ending Balance			24,166.76

4 Withdrawals = -25,958.11 3 Deposits = 23,238.09

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PLYMOUTH P.A.R.C., INC.  
 PO BOX 700420  
 PLYMOUTH MI 48170

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COMMUNITY INTEREST ACCOUNT ACCOUNT 800010027

AVG AVAILABLE BALANCE 228,479.83 LAST STATEMENT 05/31/22 235,180.28  
 7 CREDITS 56,435.24  
 25 DEBITS 84,160.74  
 THIS STATEMENT 06/30/22 207,454.78

DEPOSITS					
REF #	DATE	AMOUNT	REF #	DATE	AMOUNT
	06/02	16,662.98		06/13	10,796.75
	06/06	15,083.76		06/14	5,903.20
				06/21	3,683.97
				06/24	4,286.58

OTHER CREDITS		
DESCRIPTION	DATE	AMOUNT
INTEREST	06/30	18.00

CHECKS						
CHECK #	DATE	AMOUNT	CHECK #	DATE	AMOUNT	
1164	06/15	523.71	995659	06/10	671.45	
1166	06/23	1,106.77	995661	06/08	96.88	
1167	06/23	443.41	995662	06/07	1,350.00	
995653	06/01	5,799.20	995666	06/13	3,080.92	
995654	06/08	695.47	995667	06/13	960.00	
995656	06/06	149.60	995668	06/16	54,510.00	
				995669	06/14	774.00
				995673	06/29	640.12
				995674	06/28	361.53
				995675	06/24	90.00
				995676	06/30	1,641.00

(\*) INDICATES A GAP IN CHECK NUMBER SEQUENCE  
 \* \* \* C O N T I N U E D \* \* \*



PLYMOUTH P.A.R.C., INC.

COMMUNITY INTEREST ACCOUNT ACCOUNT 800010027

----- OTHER DEBITS -----		
DESCRIPTION	DATE	AMOUNT
AT&T (AMERITECH) ONLINE PMT CKFXXXXX1607POS	06/03	178.01
DTE ENERGY ONLINE PMT CKFXXXXX1607POS	06/03	2,622.15
CONSTELLATION ONLINE PMT CKFXXXXX1607POS	06/08	3,689.71
CONSUMERS ENERGY ONLINE PMT CKFXXXXX1607POS	06/17	37.11
86301 CHESAPEAKE PAYMENT 825G429043	06/21	151.50
CONSUMERS ENERGY ONLINE PMT CKFXXXXX1607POS	06/24	1,609.54
VISA PAYMENT 400977XXXXX0439	06/27	2,631.70
BCBSM Health Insurance 000001445522016	06/28	346.96

----- I N T E R E S T -----			
AVERAGE LEDGER BALANCE:	230,591.06	INTEREST EARNED:	18.00
AVERAGE AVAILABLE BALANCE:	228,479.83	DAYS IN PERIOD:	30
INTEREST PAID THIS PERIOD:	18.00	ANNUAL PERCENTAGE YIELD EARNED:	.10%
INTEREST PAID 2022:	98.44		

----- DAILY BALANCE -----					
DATE.....	BALANCE	DATE.....	BALANCE	DATE.....	BALANCE
06/01	229,381.08	06/13	258,430.38	06/24	213,058.09
06/02	246,044.06	06/14	263,559.58	06/27	210,426.39
06/03	243,243.90	06/15	263,035.87	06/28	209,717.90
06/06	258,178.06	06/16	208,525.87	06/29	209,077.78
06/07	256,828.06	06/17	208,488.76	06/30	207,454.78
06/08	252,346.00	06/21	212,021.23		
06/10	251,674.55	06/23	210,471.05		

(14)

### Plymouth-Canton Bookfest 2022

The PARC staff will be involved with planning logistics for the event, money management and organizing volunteers. Up to 30 volunteers will be utilized for setting up and tearing down tables, parking, door greeters, and to help direct people around the building. For the first year Ryan Place, Plymouth resident, is waiving the organizing fee and organizing the event as a volunteer to help get the festival started. Ryan is the founder and event chairman of the Detroit Festival of Books, the largest bookfest in the state of Michigan. Arbor Brewery Taproom in Plymouth is hosting an afterparty with a DJ. Community Financial Credit Union is our event sponsor. Community Partners are Ken Fischer, Plymouth-Canton Community Schools, Educational Excellence Foundation, Plymouth District Library and Canton Library who will have their own complimentary tables at the event.

The event will take place October 2, 2022 from 10 am to 2 pm. Vendors will arrive and set up 7 am -10 am and tear down 4 pm - 6 pm.



## Membership Proposal Form

Thank you for your interest in the Rotary Club of Plymouth, we are delighted to meet you! Please complete the following form to help us get to know you, and help us learn how you can work to continue our 100-year legacy of service to our community.

First Name:

Last Name:

Mailing Address:

Primary Telephone Number : (    ) /    -

Secondary Telephone Number: (    ) /    -

Preferred Email Address:

Residence      Business

Proposed Membership Classification:      Individual      Business

Do you know any current or previous members of the Rotary Club of Plymouth? If so, please list their name(s):

### Affiliations (fill out all that apply)

\_\_ Business

Business Name:

Title:

Address:

\_\_\_ Nonprofit

Nonprofit Name:

Role:

Location:

\_\_\_ Community Organization

Organization Name:

Role:

Location:

Members of Rotary contribute to their communities by putting Service Above Self. Please share any other examples of your service to the local, national or international community.

Plymouth-Canton Bookfest 2022 budget

Revenue	
Sponsorships	5000
Rotary Grant	2500
Vendor Fee's	2400
Total Revenue	9900
Expenses	
Website	3000
100 6-foot-long tables from Your Event Party Rental (YEPR)	1020
Banners and Signage	600
Website hosting fee	590
Photographer	500
Entertainment	500
Staffing costs	400
Programs and Maps	250
Print Marketing	250
Booksalefinder.com national ad	125
Social Media Ads	100
Total Expenses	7335
*any surplus revenue will be used for startup costs for bookfest 2023	



## Membership Proposal Form

Thank you for your interest in the Rotary Club of Plymouth, we are delighted to meet you! Please complete the following form to help us get to know you, and help us learn how you can work to continue our 100-year legacy of service to our community.

First Name:

Last Name:

Mailing Address:

Primary Telephone Number : (    ) /    -

Secondary Telephone Number: (    ) /    -

Preferred Email Address:

Residence      Business

Proposed Membership Classification:      Individual      Business

Do you know any current or previous members of the Rotary Club of Plymouth? If so, please list their name(s):

### Affiliations (fill out all that apply)

\_\_ Business

Business Name:

Title:

Address:

\_\_\_ Nonprofit

Nonprofit Name:

Role:

Location:

\_\_\_ Community Organization

Organization Name:

Role:

Location:

Members of Rotary contribute to their communities by putting Service Above Self. Please share any other examples of your service to the local, national or international community.



---

Please briefly share your motivation to become a member of the Rotary Club of Plymouth.

What are some of your hobbies and interests?

If rejoining or a former Rotarian, list previous club information:

Club Name:

Dates:

Previous Rotary Membership ID:

Recent Transfer (One Year or Less):    Yes    No

---

I hereby certify that I am qualified for active membership by my current or former status as a business, professional, or community leader, or as a Rotary Foundation alumnus/a, and by having a place of business or residence within the club's locality or surrounding area.

I understand that, if accepted for membership, it will be my duty to exemplify the Object of Rotary in all my daily contacts and activities and to abide by the constitutional documents of Rotary International and the club. I agree to pay annual dues of \$330.00 for an individual, \$450.00 for a corporation, in accordance with the club bylaws. I hereby give permission to the club to publish my name and proposed classification, if applicable, to its membership.

---

**Applicant's E-Signature:**

**Date:**

**Preferred method for follow-up to this application:**

Phone    Email    Text

Once you have completed the application, save this document and email it our membership chair, June Kirchgatter at [June@Junipergrp.com](mailto:June@Junipergrp.com). If you have a Rotary Club member nominating you for membership, send your completed form to them for submission. You will be contacted by someone on the membership committee.